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MEMEORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is made at Kharagpur, this First Day of June 2019 between the Indian Institute of Technology Kharagpur (having its office at IIT Campus Kharagpur 721302) represented through register, IIT Kharagpur duly authorized by Director, IIT Kharagpur on his behalf. Indian Institute of Technology Kharagpur is hereinafter referred to as Institute which expression shall mean and include its successor, administrator, executor and assignee of the FIRST PART.

AND

HI-TECH MEDICAL COLLEGE & HOSPITAL, BUBANESWAR having its office at Health Park, Pandara, Rasulgarh, Bhubaneswar-751025, Odisha duly incorporated under the Companies Act/Society/rust Registration Act through its Chief Executive Officer represented by Marketing-Head / Represented duly authorized on its behalf. Hereinafter referred to as 'Hospital' which expression shall mean and include its successor, administrator, executor, assignee of the SECOND PART.


AND whereas, the Institute is desirous of having medical facilities/treatments for it's (a) Employees and their Dependents. (b) Pensioner & their Spouse covered under post Retirement Medical Scheme (PRMS) and (c) Family Pensioners hereinafter referred to as 'beneficiaries' in accordance with the Central Government Health Scheme (CGHS) / National Accreditation Board for Hospitals & Health Care Provider (NABH) Rules as amended time to time.


Registrar
I.I.T. Kharagpur

Chief Operating Officer
Hi-Tech Medical College & Hospital
Health Park, Rasulgarh, Bhubaneswar-25


AND whereas, HI-TECH MEDICAL COLLEGE & HOSPITAL is ready and willing to provide medical services (indoor and outdoor) to the said beneficiaries as agreed by between them and as appearing herein below:-


1. The Hospital Authorities shall allow / entertain the beneficiaries as mentioned hereinafter of the IIT Kharagpur for getting treatment on production of the documents as listed in Clause 2 below.
2. The Hospital Authorities shall admit or attend to the beneficiaries **immediately** on production of any of the following documents:
 - a) Valid Institute Photo Identity Card and medical Book issued by institute.
 - b) Referral Note made in the aforementioned Medical Book of the beneficiaries.
 - c) Referral Letter issued by B.C. Roy Technology Hospital, IIT Kharagpur bearing the personal details of the beneficiaries.
 - d) **Pensioner Identity Card** issued by Institute and **PRMS Card** along with **Medical Book**.
3. The Hospital Authorities will facilitate to avail Indoor Patient Treatment and Outdoor Patient Treatment. Outdoor Patient Department (OPD) facilities shall not be allowed by the Hospital to pensioner & their Spouse covered under Post Retirement Medical Scheme (PRMS).
 - i) The Hospital is to provide the indoor and outdoor medical facilities including pathological / radiological tests & their diagnostic services as applicable to the Central Government employees as per latest CGHS Rule and the respective charges for that facilities including Bed Charges and Doctor's fees shall be as per the latest CGHS Rule of Government for NABH Accredited Hospitals and Non NABH Accredited Hospitals. Procedures not mentioned in the latest CGHS rules are to be paid at the hospital rate.
 - ii) In case of admission of employees or his dependents except Pensioner & their spouse covered under PRMS, the Hospital will send cost estimate of treatment as per latest **CGHS/NABH Rates** to the Institute. Based on that estimate, 20% will be released by the Institute as an initial advance deposit through **ECS/RTGS/NEFT** to the Hospital account within 48 (forty eight) hours of the receipt of the estimate. The responsibility of providing the details required for the bank transfer will lie with the Hospital. Hospital should start treatment immediately on admission of the patient. Institute will release 60% of provisional final bill after deduction of (i) non- medical / inadmissible expenses (list of such expenses to be provided by the hospital) and (ii) advance already paid to the hospital before the discharge of the patient provided the Hospital send the provisional final bill at least 24 hours before the discharge of the patient. In case the discharge of patient is in holiday / weekly off day, the release of payment as stated above will be made in the next working day.
 - iii) Hospital will send final bill after discharge to the Institute in respect of beneficiaries except Pensioners and their spouse covered under PRMS as per latest CGHS approved rates applicable for NABH Accredited Hospitals or Non- NABH Accredited Hospitals. If treatment is not available at CGHS approved rate (for NABH/Non-NABH Accredited Hospitals), payment will be made as per Hospital Rate.


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Chief Operating Officer
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- iv) a) Institute will be responsible for release of payment for the balance of the final bill raised as per clause (iii) above after necessary checking. However the actual payments shall be made within 15 days from the date of receipt of the final bill in original along with all relevant documents from the hospital.
- b) Hospital will be responsible for collection of non-medical /inadmissible expenses directly from the beneficiaries. In cases where CGHS Rate is available for any item/device prescribed for the patient but the patient opts for a higher rated item/device, differential amount will be borne by the patient and the Hospital will be responsible to collect such excess amount from the patient party directly. Institute will not be responsible for payments of any such excess amount.
- c) The original final bill along with all relevant documents and money receipt shall be sent directly to the Institute by the hospital. The details along with money receipt for balance amount of payment as per clause (iv) (b), which was made directly by the beneficiaries to the hospital, shall be handed over to the beneficiaries by the hospital.
- d) If any over payment made by the Institute due to the difference arises between payment actually made to the hospital and final bill sent by the hospital that will be refunded by the hospital to the Institute on demand.
- v) However, in cases of beneficiaries such as (a) pensioners & their spouse under PRMS and (b) family pensioner, all financial liabilities as per latest CGHS approved rates applicable for NABH Accredited Hospitals or Non-NABH Accredited Hospitals including non-medical /inadmissible expenses, if any, will be settled between the Hospital and Pensioner /Family Pensioner.
- vi) The hospital will send a bi-weekly status report, on beneficiaries admitted therein, and, a daily situation report on seriously ill beneficiaries to the Head, B.C. Roy Technology Hospital, IIT Kharagpur.
- vii) The hospital will send prior intimation of discharge of beneficiaries admitted therein at least 24 hours in advance.
- viii) The hospital will inform the Head, B.C. Roy Technology Hospital, IIT Kharagpur about death of a beneficiary on occurrence.
4. The hospital will also provide "Ambulance" during any emergency situation for transfer of beneficiaries from that hospital to any other hospital or for release of beneficiaries due to further treatment etc. However, transportation by **critical care life-saving ambulance** to and from the hospital will be chargeable and the applicable charge will be collected directly from the beneficiaries. Institute will not reimburse any expenses for ambulance.


Registrar
I.I.T. Kharagpur


Chief Operating Officer
Hi-Tech Medical College & Hospital
Health Park, Rasulgarh, Bhubaneswar-2

5. The hospital will also provide the packaged deal as approved by the Central Government from time to time. However all pre/post packaged treatments shall be provided by the hospital as per prevailing CGHS Rates.
6. The hospital will provide contact details of respective persons for the purpose of contact by IIT Authority / Patient when required. Any future changes in contact details are also required to be intimated by the hospital to the Institute.
7. This Memorandum of Understanding shall be valid for a period of **1 (one) year** and may be extended if mutually agreed by both the parties.
8. In case any dispute arise out of this MOU between the Institute and the Hospital, the decision of the Director, IIT Kharagpur shall be deemed just, proper and final and shall be binding on both the parties. The decision of the Director IIT Kharagpur shall not be challenged in any court of Law.
9. If at any time the currency of the MOU between the Institute and the Hospital is in question, the MOU shall be terminated by any of the parties by giving 1 (one) month's prior notice and without assigning any reasons thereof.
10. Under no circumstances medical treatments of the beneficiaries will be held up due to pending receipt of money toward medical expenses.
11. **Hospital Management Committee** will review the performance of the Hospital and resolve the issue/dispute (if any)

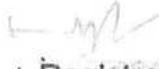
In witness whereof this MOU is signed and sealed by the Institute and the **Hi-Tech Medical College & Hospital** on the date mentioned hereinabove in the presence of the following witness.

**FOR HI-TECH MEDICAL COLLEGE & HOSPITAL
BHUBANESWAR**


Authority Signatory
 Operating Officer
 Hi-Tech Medical College & Hospital
 Health Park, Rasuigarh, Bhubaneswar-75
 Witness:

1. Priswes Moharana
 2. Pragmata Dash

**FOR INDIAN INSTITUTE OF TECHNOLOGY
KHARAGPUR**


Registrar
Authority Signatory
 I.I.T. Kharagpur

Witness:


 Deputy Registrar (E)
 I.I.T. Kharagpur
 1. 
Assistant Registrar (E-II)
Indian Institute of Technology
Kharagpur-721302
 2. _____